



1 THE SCOUT MOVEMENT

The Scout Movement is the largest co-educational youth organisation in the world, with over 28 million members in 216 countries and territories, including 400,000 young people in the UK. Its clear purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

We aim to help young people to develop as active members of their community who are self-reliant, caring, responsible and who show commitment. We provide an enjoyable and attractive scheme of progressive training, based on the Cub Scout Promise and Law, guided by adult leadership.

Scouting works well when young people enjoy learning by working in partnership with adults. They do this by taking part in a variety of activities and new experiences, exploring the outdoors, participating in teams and taking responsibility.

Scouting is open to all young people aged 6 to 25 of every faith and background. There are also plenty of opportunities for adults to become involved as Leaders, Assistants or Administrators.

For more information on the Scout Movement visit: <http://www.scouts.org.uk>

2 CUB SCOUTS

Cub Scouts belong to the second Section in the Scouting family. Young people can join Cub Scouts at 8 and they move on to Scouts at 10.

Easily recognised by their distinctive green sweatshirts, Cub Scouts enjoy making friends, playing games, acquiring new skills, going on visits and helping others. They usually meet together once a week in a Cub Scout Pack.

3 CUB SCOUT PROMISE AND MOTTO

Cub Scouts are expected to understand and follow a Law. They are also required to understand and make a Promise and to understand and observe a Motto.

The Cub Scout Motto (which is the same for all Scouts) is: "Be Prepared"

The Cub Scout Promise is: "I Promise that I will do my best to do my duty to God and to the Queen, to help other people, and to keep the Cub Scout Law".
(Note: other forms of the Promise are available)

The Cub Scout Law is "Cub Scouts always do their best, think of others before themselves, and do a good turn every day"

4 1ST SANDSTONE SCOUT GROUP

The 1st Sandstone Scout Group is based at the Scout Hut on Goldford Lane, Bickerton and draws its members from Tattenhall, Bickerton, Cholmondeley, Bickley and the surrounding areas.

It has Beaver, Cub, Scout and Explorer sections and young people normally join as Beaver Scouts and progress through the Sections until they are 18 when they can, if they wish, join the team as adult Leaders

5 1ST SANDSTONE CUB SCOUTS

Each Cub Scout Section (or Pack) has 24 - 36 members, and is open to boys and girls. The members are organised into four or five Sixes. Each Cub Scout wears a woggle corresponding to his or her Six colour.

Cub Scouts do take on permanent leadership roles as they get older and are expected to lead, or help to lead, their own "Six" in addition to developing a pride in their own "Six" and to help newer or younger members.

The two Cub Packs meet from 6.00 pm to 7.15 pm every Monday (Badger Cubs) or Tuesday (Fox Cubs) evening during the school terms of Bickerton and Tattenhall Primary Schools. Trips and other events are organised in addition.

Our Scout HQ stands in 4 acres of private woodland with direct access to the whole of the public access land on Bickerton Hill and we make every effort to be outdoors on the hill whenever daylight and the weather permit this.

6 JOINING THE CUB PACK

Children are normally invited to join from the Beaver Section at the start of each new school year and after the February half term although some children join the Cub Section directly when we have vacancies. They are expected to attend all four weekly meetings after being invited to join to see whether or not they enjoy what we do. Please bear in mind that from October to March much of our activity is indoors although whenever possible we like to stay outdoors on Bickerton Hill.

You and your child must both agree to ensure that your child will:

1. attend all weekly meetings, illness and family emergencies excepted (if your child does not attend regularly he/she may be asked to leave in order to make room for another child who wishes to join)
2. attend the annual Remembrance Day Parade at Tattenhall

Your child will fully join the Cub Pack and be invested as a Cub Scout when he or she:

1. has attended at least 4 meetings and decided to join
2. has got to know the Leaders and other members
3. has found out about the ceremonies, traditions and activities of the Pack
4. knows and understands the Cub Promise and Law
5. knows and understands the Cub Scout Motto, Sign and Handshake
6. knows what to do at their Investiture and the meaning of the badges they will receive

7. has a general knowledge of the family of Scouts, worldwide scouting and Scout history
8. has the required uniform

7 INVESTITURE

The Investiture of a Cub Scout is an important occasion, and it is important that the Cub Scout understands this. On being invested the new Cub Scout becomes a member of the worldwide Scout Movement and makes a Promise which they will be expected to keep.

They will also receive:

1. their Scout Movement membership badge (which is worn by every Scout in the world)
2. the Cheshire County and Chester District badge, and the 1st Sandstone Group badge
3. their scarf (necker) in the Sandstone Group colours
4. a woggle showing the colour of their "Six"
5. a Cub Scout Log Book in which they can record badges they earn

Please make every attempt to attend the Investiture of your child to emphasize the importance of this first step.

8 UNIFORM

The only essential items of uniform are a long sleeved green sweatshirt, onto which the Cub Scout's badges are sewn as they are earned, and a polo neck shirt worn underneath it.

These can be purchased on-line or from the shop in the Chester District Headquarters. They are worn with any suitable black or dark blue dark trousers. Other items are available if required.

The on-line shop is at: <http://www.shop.scouts.org.uk> and the Chester District Scout Shop on Weston Grove, Chester is open 19:00 – 20:00 on Thursdays.

9 BEHAVIOUR

Cub Scouts are normally aged 8 or 9 and are not expected to be as smart or well disciplined as soldiers on parade. They will, however, be expected to maintain a standard appropriate to their age and in particular to:

1. be on time for the Flag Break (opening ceremony) which means arriving by 5.55 pm
2. take pride in their uniform and appearance
3. take pride in their Six and do their best to make their Six the 'best' Six
4. stand silent and smartly "at ease" or "alert" during the opening and closing ceremonies
5. listen to and follow the instructions they are given, and not talk while they are being spoken to
6. help each other, and in particular help newer members and other members of their own Six

10 CODE OF CONDUCT

The Sandstone Cubs have a Code of Conduct which they have developed themselves, a copy of which is displayed in the Scout Hut.

One of the main aims of Cub Scouting is to have fun, and we accept that children having fun can be excited, noisy and boisterous.

Sensible limits, however, allow all the children to have fun in a safe environment and it is sometimes necessary to take a child to one side for a quiet chat or to take "time out".

11 REGISTRATION

We only accept responsibility for children on the register. The register is taken when the children form up in a horseshoe for the flag break.

12 SAFETY

We take very seriously our responsibility to protect and safeguard the welfare of the children in our care. We believe that safeguarding and protecting the welfare of all the young people we work with is the responsibility of everyone.

All uniformed adult Leaders have been trained in Child Protection and Safety.

The Scout Association's 'Young People First' code of good practice is published in the form of a pocket size yellow card that all adult Leaders keep with them. This contains information about how to report concerns or allegations of abuse and also a Code of Behavior that all adults are required to follow.

13 SPEAKING TO THE LEADERS

The Leaders will always be happy to speak to parents about anything to do with Scouting. They are, however, usually very busy at the start of, and during, evening sessions. If you do wish to speak to one of the Leaders it would be helpful if you could do so at the end of a session after all, or at least most of, the children have left.

14 WATCHING AND ATTENDING

Parents are always welcome to watch or join in with Cub Scout activities and you can come into the Scout Hut or watch outdoor activities at any time. Please bear in mind, however, that:

1. sometimes the presence of a parent can be a distraction to a child; as you know your child best we leave this to your discretion
2. if you attend more than once a month current child protection rules require that you complete a CRB check

We hold a families day or an extended evening each summer including presentation of awards, games, a camp fire and barbecue to which all parents are invited. The AGM is usually held during this event, and this provides you with the opportunity to influence the way the Group is run

15 PROGRAMME

The programme is based on a 2 year cycle and is designed to give the opportunity to all Cub Scouts to earn the Chief Scout's Silver Award before they move up to Scouts. Along the way they will have the opportunity to earn Activity Badges and Challenge Badges.

The overall aim of the programme is to ensure that all the Cub Scouts have fun, make new friends, try new things, make progress, work together in groups and keep the Cub Scout Promise.

16 TRIPS AND EVENTS

Trips and other events are arranged throughout the year. Some of these are arranged by the County or District Headquarters and others are arranged by the Scout Group or the Cub Section.

Some of these provide the opportunity for Cub Scouts to qualify for badges which are difficult to arrange locally. Others may provide the opportunity to visit Scout camps so that Cub Scouts can see the sort of activities which they will take part in when they move on to the Scouts.

These Trips and Events will be published in the weekly emails and on OSM (see below)

17 BADGES

All sections of the Scout Movement recognise a young person's achievements with special badges. Cub Scouts like to receive badges (probably more than parents like sewing them on) and they act as an incentive by allowing young people to show what they have achieved.

All Cub Scouts receive the Membership Award at their investiture, and they should all aim to obtain the Chief Scout's Silver award by the time they leave. (Scouts aim for the Gold Award and Explorers aim for the Platinum and Diamond Awards and the Queen's Scout Award in addition to all levels of the Duke of Edinburgh Awards).

The badges and awards which Cub Scouts can obtain along the way are listed in the Log Book they are given at their Investiture, and can be explained by any of the Cub Scout Leaders.

Badges must be sewn onto the uniform sweatshirt in the correct positions.

18 COMMUNICATION

Most communication with parents is via email.

A Bulletin is sent out by 9.00 am every Monday (except during holidays) by email in order to keep parents informed. It will always include details of:

1. what happened at the last meeting
2. what will happen at the next meeting
3. forthcoming trips and other events
4. anything else which the Leaders think parents should know

Please, therefore, check your email as soon as possible after this time.

Our administration is based on a proprietary system - Online Scout Manager (OSM) - to which Leaders have on line secure access. Parents also have access to the records for their own child(ren) and can see details of badges earned and where to sew them onto uniform together with details of the programme and the rota of parent helpers. Parents can also see and update personal details including contact details.

You will receive an invitation to register for access to the system once your child has joined. Please do so as soon as possible after you receive the invitation and check and update any details which are incorrect

The 1st Sandstone Scout Group website is at www.sandstonescouts.org.uk

19 SUBSCRIPTIONS

The current subscription is £80* per year. Those who join at the February half term only pay a half subscription for that year.

**This subscription rate assumes that subscriptions will be "Gift Aided".*

All Leaders and other helpers give their time free of charge. Half of the subscription pays for the costs of National, County and District Scout HQs (which provide many of the common resources on which we rely) and the remainder covers the costs of the Sandstone Scout Group such as maintenance of the Scout Hut and grounds, insurance, fuel & water, badges, and equipment used by the Beaver, Cub and Scout Sections.

To allow children to attend a few sessions before deciding whether they want to join the initial subscription will be refunded if a child decides not to join before the day they are invested as Cub Scouts (normally the 4th week after starting).

20 INSURANCE

All Cub Scouts, those children attending Cub Scout meetings to see whether they want to join and adult Leaders are covered under the Scouts Association's Personal Accident and Medical Expenses Policy.

21 PERSONAL INFORMATION

The Scout Group and the Leaders need to be able to contact each child's parent or guardian in an emergency, and also need to know about any medical conditions or dietary requirements that a child may have.

Each year, when you renew your membership, you will be asked to confirm that the information which the Group holds on OSM is correct.

It is important that you let the Leaders know if any of this information changes during the year and also update the details on OSM.

22 DATA PROTECTION

The Scout Movement in the UK is a membership organisation. To enable it to operate and to communicate with its members it is necessary to maintain records about them.

This will include details of name, address, date of birth, contact telephone numbers, special dietary requirements and medical conditions, and progress through Scouting including badges gained. Information held in our Scout Group may be shared from time to time within Scouting including the Association Headquarters.

Legislation covers the protection and processing of personal data. Adults and young people have the same rights. The statutes covers paper based (as well as computer based) information.

Certain information is classed by the law as 'Sensitive Personal Data'. In a Scouting context this may include information about your son's/daughter's:

- Health (to ensure that we are prepared for medical emergencies it is important that we hold relevant information)
- Disabilities (to ensure a safe integration of your son's/daughter's participation in activities details of any disability need to be known)
- Religious or similar beliefs (this will help us to ensure that we make appropriate arrangements when necessary)
- Racial or ethnic origin (again this will help us ensure that we are sensitive to the cultural needs of our members)

To hold this 'Sensitive Personal Data' we need you explicit consent which you provide by signing the Application Form on joining and the membership renewal form each year thereafter.

All the information will be used only in connection with your son's/daughter's membership of the Scout Movement in the United Kingdom – this will include membership management and communications.

None of the information provided will be passed to any third parties outside the Scout Movement without your prior consent other than information which has to be provided to other organisations in order to allow a child to take part in an event run by that organisation – this is normally name and date of birth (and in some cases addresses or other basic information).

We hold information on young members until their 18th birthday (in case they leave and then re-join) when all data except name, date of birth and their progress through scouting is deleted. You may ask for a copy of the data we hold. On written request we will delete all data we hold on an individual but the membership of that individual will then necessarily be terminated.

A copy of our Data Protection Policy is available on request to any Leader.

23 MEDICAL

In allowing your child to join the Sandstone Cubs you authorise the First Aider or Leader in charge to administer first aid to your child in accordance with Scout Association policy and guidance.

Where the First Aider or Leader in charge considers it appropriate and is unable to contact you to obtain prior consent this may include the administration of paracetamol based products such as Calpol.

Please note that the medical profession takes the view that the parent's/carer's consent to medical treatment cannot be delegated and this view is explicit in the Children's Act 1989. Thus medical consent forms have no legal status and a doctor or nurse insisting on the consent of a parent/carer to a particular treatment has the right to do so. For this reason you may delete the appropriate paragraph on the Application Form. However, it can be a comfort to medical staff to have general consent in advance from parents/carers or to have a Leader on hand able to sign forms required by the medical authorities.

24 PHOTOGRAPHS

We allow photographs of the young people to be taken for personal use by parents. **They may NOT be uploaded to social media** or displayed in public. You must not do so yourself, and you must warn any other person to whom you send photographs not to do so.

From time to time photographs are taken for use within the Group and for publication on our web site, in Scouting magazines or the local press. The full names of individual young people are not published in magazines or the press without their parents' permission, and names are never associated with photographs appearing with them.

In allowing your child to join the Sandstone Scout Group you agree to allow your child to be photographed under these terms. If you do not wish your child to be photographed on a particular occasion you must inform one of the uniformed Leaders and your child will then be removed while photographs are being taken.

Please be aware that we cannot prevent photography when we are in a public place

25 MOBILE PHONES AND OTHER EQUIPMENT

Cub Scouts are not permitted to have in their possession, or to use, mobile phones, electronic games, cameras and other electronic equipment while they are attending evening sessions.

They may be permitted to take cameras (but not mobile phones or other electronic equipment) with them on trips and other events but if this is the case it will be stated on the instructions for the event.

26 SCOUT ASSOCIATION WEBSITE

Your child will become a member of the Scout Association on joining. You will also become a Member if you apply to be a Leader.

There is a great deal of information about scouting on <http://www.scouts.org.uk/>

27 HOW YOU CAN HELP

The Scout Movement is a voluntary organisation and all adults give their time free of charge. The whole Movement, including the Cub Scouts, cannot operate without adults prepared to help.

Meetings in the Scout Hut can only be held if there is a qualified Leader and at least one other adult present, although in practice at least three other adults are usually necessary. Meetings outside the Scout Hut, including trips, require a qualified Leader plus one adult for each 8 Cub Scouts.

Parent Helpers (“Occasional Helpers”)

Adults may only help away from the Scout Hut or accompany the Cub Scouts on trips or help more than once per month if they have applied to become ‘Occasional Helpers’ and passed a (free) CRB check.

In applying for your child to join the 1st Sandstone Cub Scouts you agree to attend at least once or twice per term as part of a parent rota.

Adult Leaders

We are always grateful for any help, however small. You may, for instance, not wish to enter into any formal role but have skills, knowledge or experience which we can use. On the other hand you may wish to become a uniformed Leader but not be able to commit to more than one or two evenings each term. In both cases we would be delighted to hear from you.

Committee Members

We also require parents and other adults to assist as members of the Scout Group Committee. This is an important role, providing invaluable assistance to the Leaders and helping to ensure that the Scout Group is well organised and providing a positive and enjoyable experience to its members.

Roles performed by Committee Members include Group Chairman, Group Secretary, Group Treasurer, Buildings Manager, Woodland Manager, Equipment Manager, Visitor Manager and Publicity & PR Manager

If you can offer any additional help on either a regular or an occasional basis, or you know anyone else who can help, please let us know

Helping to run the Cub Pack will give your child priority if places are limited for trips and other events.

28 FURTHER ENQUIRIES

If you have any questions, require any information, or wish to contact the Scout Group, the Leaders or the Committee at any time please use the contact link on our web site at <http://www.sandstonescouts.org.uk> or speak to any of the Leaders or Committee members.