

1st Sandstone Scout Group.

Risk Assessment for: General Activities in/around Scout HQ



Date From 1st Sep 2016 to 31 August 2017

Author: - David Lithgow Smith Location: Scout HQ, Bickerton Hill

Interior Hazards	Who Might be Harmed	Action required to reduce risk	Review and Revision
Wood Burning Stove a. burns b. sparks c. falling logs etc	All	Whoever lights/stokes fire to check fire guard is hooked into place Adult to stand/sit near stove whenever activities are taking place Young people warned not to go near fire during "clue finding" activities Fire door closed whenever lit Stove door and all vents closed before vacating at end of evening	
Rope Swing a. falling off b. collisions	Young people	Use restricted to light nights only Use only allowed when competent adult is present Swinging area kept clear when swing in use	
Climbing Net a. falls b. rope hazard	Young people	Use restricted to light nights only Use only allowed when competent adult is present Special attention to be paid to any hanging ropes in vicinity of net	
Kitchen cooker and utensils	All	Young people not allowed in kitchen unless under adult supervision Sharp knives and other implements to be stored away	
Missing persons	Young people	All Young People recorded on register at the start of each session All Young People counted back into the Hut after each outdoor activity. Beavers only allowed to leave when parent/guardian takes responsibility for them at end of session	
Craft Scissors	Beavers	Round edged safety scissors used Sharp pointed scissors stored in locked Leaders' cupboard	
Tables and Benches	All involved	Tables to be stored away correctly with legs folded Benches to be stacked correctly not more than 3 high Benches not to be stored with legs upwards	
Nut/ Dust Allergies	Identified persons	Appropriate medical bag/equipment handed to leader at start of session Floor to be vacuumed, not swept, unless all doors/windows open	Leaders know YP at risk
Fire & CO	All	Test Smoke Alarm and CO alarm before using Woodburner stove, or using any naked flames or heaters in the Hut Test Smoke Alarm and CO alarm before sleeping overnight in the Hall	

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Exterior Hazards	Who Might be Harmed	Action required to reduce risk	Review and Revision
Road	All	Scout Hut doors kept closed during activities Gate kept closed during all external activities Beavers only allowed to leave when parent/guardian takes responsibility for them at end of session Young People only allowed outside gate at end of session when collected by adult All parents to be reminded periodically to switch off headlights when stationary	
Vehicle traffic on site	All	No vehicles allowed in front of, or to right of, Hut Only Leaders' & Parent Helpers' vehicles allowed inside gate All vehicles to be parked along left boundary facing outwards	
Man hole covers	Young people	Man hole cover in front of exterior wash basins has raised corner; one adult (or non player) to be stationed on this corner to prevent tripping/falling	
Steep drops	All	All steep drops and Out of Bounds areas to be marked with hazard tape All Young People to be warned not to cross hazard tape All Young People to be instructed not to run in the dark	
Barbed wire fences	All	All to be warned that the boundary is a barbed wire fence All new members to be shown the boundaries on joining All Young People to be instructed not to run in the dark or poor visibility	
Unsafe trees	All	Woodland to be inspected every September & March to check for: <ul style="list-style-type: none"> • branches or trees about to fall • low hanging branches on pathways closer than 7ft to ground 	
Tripping hazards	Young people	Woodland to be inspected every September & March to check for: <ul style="list-style-type: none"> • fallen wood lying across pathways • rabbit holes near pathways All Young People to be warned against running unless they can see footfall is clear	
Fungus	All	All to be warned against touching fungi growing on dead wood	
Badger & Rabbit holes	All	All to be warned regularly against disturbance or running in area of badger set (in north east corner of woodland high ground) All to be warned to watch out for rabbit holes when in woodland	
Fire	All	Hosepipe to be connected and on hand OR fire extinguishers & full buckets of water to be on hand before lighting fires outside the Hut No fires no be lit during dry weather periods	